

Title IX Discrimination Complaint Form

(including gender equity/sexual harassment/sexual violence)

OFFICE NAME Newman Leadership Academy
ADDRESS: 1314 E Date St.
CITY, STATE ZIP: San Bernardino, CA 92404
PHONE: 909-881-1100

To file a complaint with the school, please complete and mail, email or bring this form to the office designated above. Or, you may call the office to make arrangements for a representative to meet with you there or at another location. If you are unable for any reason to complete this form and would like to make a verbal complaint, please call the office above to schedule an appointment.

Although the school cannot commit to keeping a complaint of discrimination confidential because of the school's obligation to investigate the complaint, the university will use its best efforts not to disseminate information concerning the complaint beyond those who have a need to know.

Please feel free to contact the office designated above if you have any questions regarding the process for filing or investigating complaints of discrimination (including sexual harassment).

Note: A victim of discrimination or harassment is encouraged to use the school's internal complaint process. Persons believing they have been discriminated against or harassed may seek assistance from government agencies such as the federal Equal Employment Opportunity Commission, the federal Department of Labor, or Office of Civil Rights.

CORRECTIVE ACTION SOUGHT: (Attach additional pages as necessary.) **ATTACHMENT:**

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WITNESSES: (Relationship= co-worker, supervisor, customer, faculty, etc.)

Name	Title/Relationship	Telephone
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Name	Title/Relationship	Telephone
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Name	Title/Relationship	Telephone
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DECLARATION:

I declare under penalty of perjury that the foregoing is true and correct. Your email address in lieu of your signature if this complaint is filed via email.

Signature

Print Name

Date

