

Newman Leadership Academy

Regular Board Meeting Minutes

1314 E. Date Street, San Bernardino, CA 92404
Ecclesia Christian Fellowship, Frazier Bldg. – F204
Phone: (909) 881-1100

December 20, 2016 @ 5:30 p.m.

Board Members appearing by teleconference:

Veronica R. Amerson, 909-537-3053, 5500 University Pkwy, UH-395, San Bernardino, CA 92407

BOARD MEMBERS

Rikke Van Johnson, President
Dr. Jean Peacock, Treasurer
Dr. Lori Caruthers Collins, Secretary
Veronica Ramirez Amerson

1.0 CALL TO ORDER

The meeting was called to order at 5:47 p.m.

2.0 OPEN GENERAL SESSION

ROLL CALL

	Present	Absent
Johnson	X	
Peacock	X	
Collins	X	
Amerson	X (arrived after approval of agenda)	

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Motion: JP Second: RJ Vote: 3-0

ROLL CALL

	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson				X

5.0 INVITATION TO ADDRESS THE BOARD, OPEN SESSION ITEMS: Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

6.0 CONSENT ITEMS

6.1 Approve Minutes for Special Board Meeting held November 28, 2016 (Attachment 6.1)

Motion: LC Second: RJ Vote: 3-0

ROLL CALL

	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson				X

7.0 INFORMATION SESSION

7.1 Executive Director’s Report – Presented by Doug Reid

8.0 INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS: Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

9.0 CLOSED SESSION:
Adjourn to Closed Session at 6:18 P.M.

9.1 PERSONNEL
• **PUBLIC EMPLOYEE APPOINTMENT**

10.0 RECONVENE OPEN GENERAL SESSION:
The board reconvened to General Session at 7:11 P.M.

11.0 REPORT OUT OF CLOSED SESSION, IF APPLICABLE
APPROVE PUBLIC EMPLOYEE APPOINTMENT

12.0 ACTION ITEMS

12.1 Approve Veronica Kim, Creative Print and Web Design Services Agreement for website. (Attachment 12.1)

Motion: JP Second: RJ Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.2 Approve 21st Century Staffing Service Agreement. (Attachment 12.2)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.3 Approve 2016-2017 Employment Agreement/Arbitration Agreement/Job Description – Assistant Executive Director – Michelle Braswell (Attachment 12.3) amending salary increase to 10%.

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.4 Approve Complaints Concerning School Employee Policy (Attachment 12.4)

Motion: LC Second: JP Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.5 Approve Employee Professional Conduct and Discipline Policy (Attachment 12.5)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.6 Approve Fundraising Policy (Attachment 12.6)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.7 Approve Internal Complaints Concerning School Employees Policy and Procedure (Attachment 12.7)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.8 Approve Pupil Fee Uniform Complaint Process Policy (Attachment 12.8)

Motion: JP Second: RJ Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.9 Approve Student Activity Funds Policy (Attachment 12.9)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.10 Approve Complaints against Employees Policy and Dispute Resolution Procedure (Attachment 12.10)

Motion: RJ Second: JP Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.11 Approve Complaints Concerning Instructional Materials Policy (Attachment 12.11)

Motion: LC Second: JP Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.12 Approve Complaints Concerning Instructional Materials Procedure (Attachment 12.12)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.13 Approve Student Discipline – Suspension / Expulsion Procedure (Attachment 12.13)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.14 Approve Student Discipline – Suspension / Expulsion Policy (Attachment 12.14)

Motion: JP Second: RJ Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.15 Approve Suspension / Expulsion Packet: Notice of Hearing, Findings of Fact and Recommendation of Admin Panel, Notification of Extension of Suspension Letter, Notice of Extension of Suspension and Recommendation to Expel Forms (Attachment 12.15)

Motion: LC Second: LP Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.16 Approve Conflict of Interest Policy (Attachment 12.16)

Motion: LC Second: JP Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.17 Approve Advisory Committee Policy (Attachment 12.17)

Motion: JP Second: RJ Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.18 Approve Advisory Committee Procedure (Attachment 12.18)

Motion: LC Second: JP Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.19 Approve Education Foundation Policy (Attachment 12.19)

Motion: RJ Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.20 Approve Media Relations Policy (Attachment 12.20)

Motion: JP Second: RJ Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.21 Approve Document Retention and Destruction Policy/Procedure (Attachment 12.21)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.22 Approve Claims and Actions against School policy (Attachment 12.22)

Motion: JP Second: RJ Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.23 Approve Claims and Actions against School Procedure (Attachment 12.23)

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

12.24 Approve appointment of Dr. Janet Long as a member of the NLA Board of Directors.

Motion: JP Second: LC Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

13.0 BOARD COMMENTS

The Governing Board will take comments/updates from fellow board members, and the Director/Principals for future agenda items.

14.0 ADJOURNMENT

Motion: JP Second: RJ Vote: 4-0

ROLL CALL	Aye	Nay	Abstained	Absent
Johnson	X			
Peacock	X			
Collins	X			
Amerson	X			

The meeting was adjourned at 7:50 p.m.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Newman Leadership Academy. Telephone, (909) – 881-1100

FOR MORE INFORMATION

For more information concerning this agenda, please contact Newman Leadership Academy.
Telephone, (909) 881-1100